



BLYTHEFIELD
COUNTRY CLUB
est. 1928

Application for Employment

In order for Blythefield Country Club to consider your application, you must answer all questions completely. If you need extra space to give a complete answer, please use the extra space provided on page 3.

Name: _____ Social Security Number: _____

Current Address: _____ Phone: _____

Email Address _____

How many years have you lived in this city? _____ Jobs applied for: _____

Number of hours desired per week: _____ Are you willing to work weekends and holidays? _____

What days and hours are you available?: _____

Have you worked for Blythefield Country Club before? _____ If yes, when? _____

List any friends or relatives working for us: _____

Do you have any skills, qualifications or experiences which you feel would especially qualify you for this position?

If hired, do you have a reliable means of transportation to work? _____ Are you 18 years or older? _____

Armed Forces Service? Yes _____ No _____ Dates of Service: _____

Branch of Service _____ Duties _____

Rank at time of enlistment _____ Rank at time of discharge _____

Do you have any impairment (physical, mental or medical) which would affect your ability to perform the job(s) for which you are applying? Yes _____ No _____

Have you ever been convicted of a crime? Yes _____ No _____

If yes, explain when, where and the nature of all criminal convictions: _____

Are there any felony charges pending against you now? Yes _____ No _____

If hired, when are you available to start? _____

Education

	Number of Years Attended	Name of School	City and State	Course of Study	Did you Graduate?	Name of Diploma or Degree
High School						
College						
Other						

If you did not graduate, why did you leave school or college? _____

If you were in school within the last two years, how many days were you absent and /or late? _____

Work Experience

Name and Address of Company	Dates Employed From/To	List Your Duties	Supervisor's Name		Reason for Leaving

If you were employed within the last two years, how many days were you absent and/or late? _____

Notice to All Applicants

Before any applicant can begin work, the person must be able to verify, under federal law, that he or she is authorized to work in the United States. All applicants offered a position with Blythefield Country Club will have to document their authorization to work before the hiring process will be complete.

All applicants are being notified at this time that, if selected for hire, it will be your responsibility to provide Blythefield Country Club with documentation showing your right to work. Blythefield Country Club is giving you this notice so you may have those documents ready if you should be offered a position with Blythefield Country Club. The documents will be reviewed by the Personnel Department at the time a conditional offer of employment is made.

Notice of Handicapped Rights

Blythefield Country Club encourages applications by qualified individuals with handicaps, and does not discriminate in its consideration of such applicants. If you believe that any accommodation of a handicap will be necessary to permit you to perform the duties of the position, Michigan Law requires that you notify Blythefield Country Club in writing within 182 days after you knew or should have known that the accommodation was needed.

Additional Information

(List here any information you care to add)

References

(Not former employers or relatives)

Name	Address	Phone Number	Occupation

Applicants Certification and Agreement

(Please read carefully)

1. Certification of Truthfulness.

I certify that all statements on this Application for Employment are made completely, truthfully and without evasion, and further understand and agree that such statements may be investigated and if found to be false will be sufficient reason for not being employed, or if employed may result in my dismissal.

2. Authorization for Employment Information.

I authorize the references I have listed above, and any prior or current employer of mine, to give you any and all information concerning my previous employment, including any disciplinary information and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing information to you. Also, I hereby waive written notice to me that employment information is being provided by any person or organization.

3. Employment at Will.

If hired, in consideration of my employment I agree to abide by the rules and policies of Blythefield Country Club. I further agree that such employment and all compensation can be terminated with or without cause, and with or without notice, at any time, at the option of either Blythefield Country Club or myself. I understand that no agent or representative of Blythefield Country Club has any authority to make any agreement contrary to the foregoing, except by a written employment contract signed by the President of Blythefield Country Club.

Date: _____ Applicant's Signature _____